

2005 Child Care Licensing Study Massachusetts

Data Profile for State Licensing Programs and Policies

Click on link to go to information on the state's licensing program:

- [State Licensing Agency](#)
- [Number of Licensed Facilities](#)
- [Licensing Staff](#)
- [Number of Licensing Staff](#)
- [Types of Inspections](#)
- [Frequency of Inspections](#)
- [Frequency of Licensing](#)
- [Inspections and Monitoring](#)
- [Complaint Investigations](#)
- [Enforcement Actions](#)
- [Access to Licensing Information](#)
- [Licensing Fees](#)
- [Licensing Staff Requirements](#)
- [Quality Initiatives](#)

STATE LICENSING AGENCY



LICENSING AGENCY CONTACT INFORMATION		
Agency name: Massachusetts Department of Early Education and Care		
Address: 51 Sleeper Street, 4 th floor		
City: Boston	State: MA	Zip: 02210
Phone: 617-988-6600	Toll Free:	
Fax: 617-988-2451	E-mail:	
Web site: http://www.eec.state.ma.us/oo_licensing.aspx		

NUMBER OF LICENSED FACILITIES



NUMBER OF LICENSED FACILITIES	
Child care centers	2,263
Small family child care homes	6,081
Large/group family child care homes	3,322
<i>Other types of licensed facilities:</i> School-age child care, group homes (residential), shelters, and adoption and foster care agencies	1,644
Total number of licensed facilities	11,666
Data notes:	

Key:

✓ = Yes

↑ = Click to go back to top

FCC = Family child care

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

N/A = Not Applicable/Not Addressed

By NARA and NCCIC, 2006

2005 Child Care Licensing Study Massachusetts

LICENSED CAPACITY	
Child care centers	117,398
Small family child care homes	33,241
Large/group family child care homes	27,467
<i>Other types of licensed facilities:</i>	55,676
Total licensed capacity	178,106
Data notes: N/A	

LICENSING STAFF



LICENSING LINE STAFF ASSIGNMENT	
Line staff assignments to inspect child care facilities:	
Assigned to inspect only child care centers	✓
Assigned to inspect only family child care homes	✓
Assigned to inspect both centers and family child care homes	
Assigned to inspect child care facilities and other human service programs for children	
Assigned to inspect child care facilities and other human service programs for children and/or adults	
Assignments vary by county or area of the state	
Assigned specifically to conduct complaint investigations	✓
<i>Other type of assignment:</i> Line staff are assigned to inspect only residential programs and placement agencies.	✓
Data notes:	

NUMBER OF LICENSING STAFF



NUMBER OF LINE STAFF	
Total number of full-time equivalent line staff	60
Data notes:	

LINE STAFF ESTIMATED CASELOAD	
Estimated caseload ratio (number of facilities per staff)	222:1
Data notes: The caseload was calculated by NARA/NCCIC by dividing the total number of licensed programs by the total number of licensing line staff.	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
↑ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
FCC = Family child care	N/A = Not Applicable/Not Addressed

By NARA and NCCIC, 2006

2005 Child Care Licensing Study Massachusetts

NUMBER OF SUPERVISORS	
Total number of full-time equivalent licensing supervisors	10
Data notes: Total full-time includes two residential and placement supervisors. Full-time, small FCC homes: four FCC supervisors oversee both small and large FCC homes. A fifth is being hired. Full-time, combination: A fifth center-based supervisor is being hired.	

TYPES OF INSPECTIONS

[↑](#)

Type of Inspection Conducted	Child Care Centers	Small Family Child Care Homes	Large/Group Family Child Care Homes
Prior to issuing a license	✓	✓	✓
• Announced	✓	✓	✓
• Unannounced			
Data notes:			
License renewal	✓	✓	✓
• Announced	✓	✓	✓
• Unannounced			
Data notes:			
Routine compliance	✓	✓	✓
• Announced	✓	✓	✓
• Unannounced	✓	✓	✓
Data notes:			

FREQUENCY OF INSPECTIONS

[↑](#)

FREQUENCY OF REQUIRED INSPECTION VISITS	
Type of Facility	Frequency of Inspection Visits
Child care centers	Once every 2 years
Small family child care homes	Once every 3 years
Large/group family child care homes	Once every 3 years
<i>Other frequency of inspection:</i>	
Data notes: Programs or homes with compliance issues or complaints are visited more frequently.	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
↑ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
FCC = Family child care	N/A = Not Applicable/Not Addressed
By NARA and NCCIC, 2006	

2005 Child Care Licensing Study Massachusetts

FREQUENCY OF LICENSING



LENGTH OF LICENSE	
Type of Facility	Length of License
Child care centers	2 years
Small family child care homes	3 years
Large/group family child care homes	3 years
<i>Other length of license:</i>	
Data notes: A 6-month provisional license is issued to all new programs.	

INSPECTIONS AND MONITORING



FULL COMPLIANCE REVIEW	
Type of Facility	Frequency of Full Compliance Review
Child care centers	Other frequency of full compliance review
Small family child care homes	Once every 3 years
Large/group family child care homes	Once every 3 years
Data notes: State issues a 6-month provisional license to all new programs and to programs with compliance issues.	

ABBREVIATED COMPLIANCE FORM	
<i>(Note: An abbreviated compliance form is a tool used during inspections that has an abbreviated list of the requirements on it, not all requirements. Sometimes called an "indicator checklist.")</i>	
Abbreviated compliance form used for inspections	
Child care centers	Yes
<i>Use of form described:</i> A health and safety checklist is used on unannounced visits. If few non-compliances are found, that visit can be expanded to address license renewal. Staff also use an observation checklist that summarizes categories of regulations. In all types of care, monitoring visits to follow up on previously cited violations focus on the relevant regulations. We may also gear the focus of visits to the provider's compliance and complaint histories.	
Small family child care homes	No
<i>Use of form described:</i>	
Large/group family child care homes	No
<i>Use of form described:</i>	
Data notes:	

Key:

✓ = Yes

↑ = Click to go back to top

FCC = Family child care

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

N/A = Not Applicable/Not Addressed

By NARA and NCCIC, 2006

2005 Child Care Licensing Study Massachusetts

State has policies on when to switch from abbreviated compliance review to a full compliance review	
Child care centers	No
Small family child care homes	No
Large/group family child care homes	No
Data notes:	

DIFFERENTIAL MONITORING	
<i>(Note: Differential monitoring is the frequency and/or depth of monitoring inspections that is based on an assessment of the level of compliance with regulations. May also be called "risk assessment monitoring.")</i>	
System of differential monitoring based on compliance records used for inspections	
Child care centers	No
<i>System of assessing compliance and differential monitoring:</i>	
Small family child care homes	No
<i>System of assessing compliance and differential monitoring:</i>	
Large/group family child care homes	No
<i>System of assessing compliance and differential monitoring:</i>	
Data notes:	

TECHNICAL ASSISTANCE AND CONSULTATION			
Technical assistance/consultation provided to help licensees achieve compliance with licensing regulations			
Child care centers	Yes		
Small family child care homes	Yes		
Large/group family child care homes	Yes		
Technical assistance/consultation provided to help licensees move beyond minimum licensing regulations			
Child care centers	Yes		
Small family child care homes	Yes		
Large/group family child care homes	Yes		
Data notes:			
Means of providing technical assistance/consultation	Child Care Centers	Small Family Child Care Homes	Large/Group Family Child Care Homes
During all inspection visits	✓	✓	✓
• During application visits			
• During routine inspection visits			
• During renewal inspection visits			
On the telephone	✓	✓	✓
As needed by licensee	✓	✓	✓

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
FCC = Family child care	N/A = Not Applicable/Not Addressed

By NARA and NCCIC, 2006

2005 Child Care Licensing Study Massachusetts

<i>Other:</i> Provide meetings for new and renewing providers on changes in requirements and the licensing process.	✓	✓	✓
Data notes:			
Referrals made to other agencies/organizations/individuals for technical assistance			
Child care centers		✓	
Small family child care homes		✓	
Large/group family child care homes		✓	
<i>Agencies, organizations, or individuals used for technical assistance referrals:</i> Many state and local agencies on the issues are involved. These include the Department of Education, Department of Social Services, Child Care Resource & Referral Agencies, Department of Public Health and local health departments, Registry of Motor Vehicles, school systems, colleges, etc.			

DATA AUTOMATION	
Basic licensing data is automated	Yes
Data notes: N/A	
Portable computers and inspection software used for inspections	
Child care centers	No
Small family child care homes	No
Large/group family child care homes	No
Data notes:	
<i>Other tools used for inspections and monitoring:</i>	No

COMPLAINT INVESTIGATIONS



INVESTIGATIONS	
Licensing agency conducts complaint investigations	
Child care centers	Yes
Small family child care homes	Yes
Large/group family child care homes	Yes
Data notes:	
State uses same staff who conduct inspections for initial licensure and routine compliance to conduct complaint investigations	
Child care centers	Yes
Small family child care homes	Yes
Large/group family child care homes	Yes

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
↑ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
FCC = Family child care	N/A = Not Applicable/Not Addressed

By NARA and NCCIC, 2006

2005 Child Care Licensing Study Massachusetts

State has separate staff who only work on complaint investigations	
Child care centers	No
Small family child care homes	No
Large/group family child care homes	No
State uses other complaint investigation staff	
Child care centers	Yes
Small family child care homes	Yes
Large/group family child care homes	Yes
<i>Other complaint investigation staff described: An investigation unit deals with the most serious complaints.</i>	
Data notes:	
State investigates anonymous complaints	
Child care centers	Yes
Small family child care homes	Yes
Large/group family child care homes	Yes
Data notes:	

NUMBER OF COMPLAINTS				
Number of Licensing Complaints	Child Care Centers	Small Family Child Care Homes	Large/Group Family Child Care Homes	Total
Number of licensing complaints filed	732	289	0	1,021
Number of substantiated licensing complaints	308	509	0	817
Data notes: Data under Small FCC Homes is for all FCC homes.				
<i>Nature of licensing complaints:</i>				
<ol style="list-style-type: none"> 1. Required policies not implemented 2. Staff qualifications and staffing patterns 3. Staff records and training 4. Enrollment 5. Administration 				

CHILD ABUSE AND NEGLECT	
Agencies that investigate child abuse and neglect complaints against child care centers and family child care homes	
Licensing agency	✓
Protective services	✓
Specialized unit for child abuse and neglect	✓
<i>Other agency:</i>	
Data notes:	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
FCC = Family child care	N/A = Not Applicable/Not Addressed

2005 Child Care Licensing Study Massachusetts

Number of child abuse and neglect complaints	Child Care Centers	Small Family Child Care Homes	Large/Group Family Child Care Homes	Total
Number of child abuse and neglect complaints filed	0	0	0	0
Number of substantiated child abuse and neglect complaints	0	0	0	0
Data notes: Unable to separate these out accurately from the total number of complaints.				

ENFORCEMENT ACTIONS



USE OF ENFORCEMENT ACTIONS						
Enforcement Actions	Child Care Centers		Small Family Child Care Homes		Large/Group Family Child Care Homes	
	Used	Num.	Used	Num.	Used	Num.
Revocation of license	✓	1	✓	1		0
Denial of license	✓	1	✓	3		0
Immediate closure of facility		0		0		0
Non-renewal of license		0	✓	1		0
Probation		0	✓	2		0
Conditional license		0	✓	1		0
Consent agreement		0	✓	1		0
Civil fine		0	✓	1		0
Criminal fine		0		0		0
Imprisonment		0		0		0
<i>Other enforcement actions:</i> Centers – sanctions, 4; cease and desist orders, 1; FCC homes – sanctions, 5; cease and desist orders, 4.	✓	0	✓	0		0
Data notes: Data under Small FCC Homes is for all FCC homes.						

Key:

✓ = Yes

↑ = Click to go back to top

FCC = Family child care

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

N/A = Not Applicable/Not Addressed

By NARA and NCCIC, 2006

2005 Child Care Licensing Study Massachusetts

Legal representation for licensing agency: Currently our legal unit consists of three lawyers, with one vacant position.

ACCESS TO LICENSING INFORMATION



LICENSING INFORMATION ON THE INTERNET	
Licensing inspection reports are available on the Internet for parent and public access	No, inspection reports are not on Internet
Data notes: We are discussing putting licensing information and complaints on the internet.	
Complaints against facilities are included in licensing reports on the Internet	N/A
Data notes:	

LICENSING FEES



LICENSING FEES CHARGED			
Fees are charged for a license			
Child care centers	Yes		
Small family child care homes	Yes		
Large/group family child care homes	Yes		
Data notes:			
Type of Licensing Fee	Child Care Centers	Small Family Child Care Homes	Large/Group Family Child Care Homes
Flat fee for all child care facilities		✓	✓
Fee based on maximum number of children in facility	✓		
<i>Other type of fee:</i> N/A			
Data notes: N/A			
Amount of Licensing Fee	Child Care Centers	Small Family Child Care Homes	Large/Group Family Child Care Homes
Flat fee		\$100	\$100
Fee based on maximum number of children in facility	less than 40 children, \$275 more than 40, \$375		
<i>Other type of fee:</i>			
Data notes:			

Key:

✓ = Yes

↑ = Click to go back to top

FCC = Family child care

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

N/A = Not Applicable/Not Addressed

By NARA and NCCIC, 2006

2005 Child Care Licensing Study Massachusetts

LICENSING STAFF REQUIREMENTS



LICENSING STAFF POSITION	
Name of licensing line staff position	Group Child Care Licensor, Family Child Care Licensor, School Age Child Care Licensor, Residential and Placement Licensor

STAFF QUALIFICATIONS	
Minimum entry-level qualifications for child care licensing line staff:	
Master's degree	
Bachelor's degree	✓
Associate's degree	
College-level certification program or credential	
Some college education	
Certification program or credential (not college level)	
High school diploma or GED	
Experience working with children in the early care and education field	✓
No required educational qualifications	
<i>Other qualifications:</i>	
Data notes: Bachelor's degree or higher in early childhood education (ECE) or related field may be substituted for 2 years of required experience. Experience may be working with children in ECE or related field (2 years for licensors, 4 years for supervisors).	
Content and experience requirements	
Degrees and/or courses must be in early childhood education, child development, or a related field	Yes
Data notes:	
<i>Content areas or majors accepted:</i> For licensors – early childhood education, psychology, social work, child care kindergarten or elementary education. For supervisors – all of the above plus human services, public policy, law, criminal justice.	
Experience working in a setting with children required prior to working as a licensor	Yes
Data notes:	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
FCC = Family child care	N/A = Not Applicable/Not Addressed

By NARA and NCCIC, 2006

2005 Child Care Licensing Study Massachusetts

STAFF TRAINING	
Annual training requirements	
Additional training required each year	No
Data notes:	
<i>Amount of required training:</i>	
Topics covered in training:	
Regulatory issues	
State's regulations	
Health and safety issues	
Identifying child abuse and neglect	
State's licensing policies and procedures	
Fire safety	
Early childhood education/child development	
Adult development	
Business administration/management	
Supervision	
<i>Other training topics:</i>	
Data notes:	
Sources of training for child care licensing line staff:	
Licensing agency	✓
Community-based organization	
Local/state conferences	✓
National conferences	
Outside consultants	✓
College/university	
No sources of training	
Do not know	
<i>Other training sources:</i>	
Data notes:	

FUNDING TO SUPPORT LICENSING STAFF	
Sources of funding to hire and support child care licensing staff:	
General state funds	
Child Care and Development Fund (CCDF)	✓
Temporary Assistance for Needy Families (TANF)	
Social Services Block Grant (SSBG)	
<i>Other federal funds:</i>	
Private funds	
Licensing fees	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
FCC = Family child care	N/A = Not Applicable/Not Addressed

By NARA and NCCIC, 2006

2005 Child Care Licensing Study Massachusetts

Do not know	
<i>Other funding sources:</i>	
Data notes:	

QUALITY INITIATIVES



LICENSING AGENCY'S INVOLVEMENT IN QUALITY IMPROVEMENT INITIATIVES	
Tiered quality strategy:	
Lead agency	✓
Initiative in same agency as licensing	✓
Licensing participates in planning	
Licensing not involved	
State does not have initiative	
Data notes:	
Accreditation facilitation project:	
Lead agency	
Initiative in same agency as licensing	
Licensing participates in planning	✓
Licensing not involved	
State does not have initiative	
Data notes:	
Professional development system:	
Lead agency	
Initiative in same agency as licensing	✓
Licensing participates in planning	✓
Licensing not involved	
State does not have initiative	
Data notes:	
Assessing quality with environment rating scale:	
Lead agency	✓
Initiative in same agency as licensing	✓
Licensing participates in planning	
Licensing not involved	
State does not have initiative	
Data notes:	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
FCC = Family child care	N/A = Not Applicable/Not Addressed

By NARA and NCCIC, 2006

2005 Child Care Licensing Study Massachusetts

Other quality initiative:	
Lead agency	✓
Initiative in same agency as licensing	✓
Licensing participates in planning	
Licensing not involved	
State does not have initiative	
Data notes: Purchase of subsidized child care for families who are income-eligible or transitioning from welfare. Purchase of resource and referral services across state, including training for providers.	

Key:

✓ = Yes

⬆ = Click to go back to top

FCC = Family child care

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

N/A = Not Applicable/Not Addressed

By NARA and NCCIC, 2006

2005 Child Care Licensing Study Massachusetts

Data Profile for State Child Care Center Staff Qualifications

Click on link to go to information:

STAFF QUALIFICATIONS FOR CENTER ROLES

- [Directors](#)
- [Master Teachers](#)
- [Teachers](#)
- [Assistant Teachers](#)
- [Aides](#)

STAFF QUALIFICATIONS FOR DIRECTORS



EDUCATION AND EXPERIENCE REQUIREMENTS FOR DIRECTORS

State regulates role	Yes
State requires education and/or experience for role	Yes
Number of qualification alternatives for role <i>(Note: Qualification alternatives are different ways to qualify for roles, usually by completing some type of education or training and/or having work experience.)</i>	10

Qualification alternative #1: Child Development Associate (CDA) Credential in Center Based, Home Visitor, or Family Day Care setting with a preschool endorsement; and three credits in category Child Growth and Development; have evidence of satisfactory completion of at least two credits or three CEU's in category Day Care Administration; and have evidence of satisfactory completion of at least two additional credits or three CEU's in any content category.

Time frame for requirements:

Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i> N/A	

Experience requirements:

Amount of experience required	33 months
-------------------------------	-----------

Key:

✓ = Yes

↑ = Click to go back to top

N/A = Not Applicable/Not Addressed

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

NRC = National Resource Center for Health and Safety in Child Care and Early Education

Publication of NARA and NCCIC, 2006

2005 Child Care Licensing Study Massachusetts

Qualification alternative #2: 12 credits in at least four categories of study, including three credits in Child Growth and Development, and two credits in Planning Programs, Curriculum or Classroom management; have evidence of satisfactory completion of at least two credits or three CEU's in category Day Care Administration; and have evidence of satisfactory completion of at least two additional credits or three CEU's in any content category.	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	42 months

Qualification alternative #3: Alternative Early Childhood Training Program (a post-secondary early childhood teacher training program); and 12 credits in at least four categories of study except Day Care Administration including three credits in Child Growth and Development, and two credits in Planning Programs, Curriculum or Classroom management; have evidence of satisfactory completion of at least two credits or three CEU's in category Day Care Administration; and have evidence of satisfactory completion of at least two additional credits or three CEU's in any content category.	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	33 months

Qualification alternative #4: Associate's degree in Early Childhood Education; and 12 credits in at least four categories of study except Day Care Administration including three credits in Child Growth and Development, and two credits in Planning Programs, Curriculum or Classroom management; have evidence of satisfactory completion of at least two credits or three CEU's in category Day Care Administration; and have evidence of satisfactory completion of at least two additional credits or three CEU's in any content category.	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	24 months

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Massachusetts

Qualification alternative #5: Bachelor's degree in an unrelated field of study; and 12 credits in at least four categories of study except Day Care Administration including three credits in Child Growth and Development, and two credits in Planning Programs, Curriculum or Classroom management; have evidence of satisfactory completion of at least two credits or three CEU's in category Day Care Administration; and have evidence of satisfactory completion of at least two additional credits or three CEU's in any content category.	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	24 months

Qualification alternative #6: Bachelor's degree in a related field of study; and 12 credits in at least four categories of study except Day Care Administration including three credits in Child Growth and Development, and two credits in Planning Programs, Curriculum or Classroom management; have evidence of satisfactory completion of at least two credits or three CEU's in category Day Care Administration; and have evidence of satisfactory completion of at least two additional credits or three CEU's in any content category.	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	15 months

Qualification alternative #7: Bachelor's degree in Early Childhood Education, K-3, Teacher of Young Children with Special Needs Certification from the Department of Education; and 12 credits in at least four categories of study except Day Care Administration including three credits in Child Growth and Development, and two credits in Planning Programs, Curriculum or Classroom management; ; have evidence of satisfactory completion of at least two credits or three CEU's in category Day Care Administration; and have evidence of satisfactory completion of at least two additional credits or three CEU's in any content category.	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	15 months

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Massachusetts

Qualification alternative #8: Advanced degree in a related field of study; and 12 credits in at least four categories of study except Day Care Administration including three credits in Child Growth and Development, and two credits in Planning Programs, Curriculum or Classroom management; have evidence of satisfactory completion of at least two credits or three CEU's in category Day Care Administration; and have evidence of satisfactory completion of at least two additional credits or three CEU's in any content category.	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	15 months

Additional qualification alternatives:			
<p>9. Advanced degree in Early Childhood Education, K-3, Teacher of Young Children with Special Needs Certification from the Department of Education; and 12 credits in at least four categories of study except Day Care Administration including three credits in Child Growth and Development, and two credits in Planning Programs, Curriculum or Classroom management; have evidence of satisfactory completion of at least two credits or three CEU's in category Day Care Administration; and have evidence of satisfactory completion of at least two additional credits or three CEU's in any content category; and 15 months of work experience.</p> <p>10. Department of Education Pre K-3 Early Childhood Teacher Certificate; have evidence of satisfactory completion of at least two credits or three CEU's in category Day Care Administration; and have evidence of satisfactory completion of at least two additional credits or three CEU's in any content category; and six months of work experience</p>			
Types of training, credentials, and degrees included in qualification alternatives:			
Clock hours		Bachelor's degree	✓
Credit hours	✓	Bachelor's degree or higher	
Child Development Associate (CDA) credential	✓	<i>Bachelor's degree in a related field:</i> N/A	✓
State credential		Bachelor's degree in early care and education	✓
• Infant and toddler credential		Bachelor's degree in early care and education or higher	
• Director credential		Master's degree	
• <i>Other state credentials:</i> N/A		<i>Master's degree in a related field:</i> N/A	✓
Associate's degree		Master's degree in early care and education	✓
<i>Associate's degree in a related field:</i> N/A	✓	PhD or advanced degree	✓
Associate's degree in early care and education		Teaching certificate/license	✓

<p>Key: ✓ = Yes ⬆ = Click to go back to top N/A = Not Applicable/Not Addressed</p>	<p>NARA = National Association for Regulatory Administration NCCIC = National Child Care Information and Technical Assistance Center NRC = National Resource Center for Health and Safety in Child Care and Early Education</p>
--	---

2005 Child Care Licensing Study Massachusetts

State has additional requirements for experience to qualify for role	Yes
Experience must be from working with children	✓
Experience must be with a specific age group of children	✓
Experience must be in a specific setting	✓
Experience must be in an accredited center or family child care home	
Experience must be supervised	✓
Experience must be verified by employer/supervisor	✓
Experience must be from continuous employment	✓
Experience as a parent can count to qualify for role	

Qualifications are linked to the state's early care and education professional development system	No
<i>Links to system: N/A</i>	
Center staff are required to participate in the state professional development system (i.e., enroll in a practitioner registry)	No

Key:

✓ = Yes

⬆ = Click to go back to top

N/A = Not Applicable/Not Addressed

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

NRC = National Resource Center for Health and Safety in Child Care and Early Education

Publication of NARA and NCCIC, 2006

2005 Child Care Licensing Study Massachusetts

STAFF QUALIFICATIONS FOR MASTER TEACHERS



EDUCATION AND EXPERIENCE REQUIREMENTS FOR MASTER TEACHERS	
State regulates role	Yes
State requires education and/or experience for role	Yes
Number of qualification alternatives for role <i>(Note: Qualification alternatives are different ways to qualify for roles, usually by completing some type of education or training and/or having work experience.)</i>	10

Qualification alternative #1: Child Development Associate (CDA) Credential in Center Based, Home Visitor, or Family Day Care setting with a preschool endorsement; and three credits in category Child Growth and Development	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	27 months

Qualification alternative #2: 12 credits in at least four categories of study, including three credits in Child Growth and Development, and two credits in Planning Programs, Curriculum or Classroom management	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	36 months

Qualification alternative #3: Alternative Early Childhood Training Program (a post-secondary early childhood teacher training program); and 12 credits in at least four categories of study except Day Care Administration including three credits in Child Growth and Development, and two credits in Planning Programs, Curriculum or Classroom management	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Massachusetts

Experience requirements:	
Amount of experience required	27 months

Qualification alternative #4: Associate's degree in Early Childhood Education; and 12 credits in at least four categories of study except Day Care Administration including three credits in Child Growth and Development, and two credits in Planning Programs, Curriculum or Classroom management	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	18 months

Qualification alternative #5: Bachelor's degree in an unrelated field of study; and 12 credits in at least four categories of study except Day Care Administration including three credits in Child Growth and Development, and two credits in Planning Programs, Curriculum or Classroom management; and 18 months of work experience	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	18 months

Qualification alternative #6: Bachelor's degree in a related field of study; and 12 credits in at least four categories of study except Day Care Administration including three credits in Child Growth and Development, and two credits in Planning Programs, Curriculum or Classroom management	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	9 months

Qualification alternative #7: Bachelor's degree in Early Childhood Education, K-3, Teacher of Young Children with Special Needs Certification from the Department of Education; and 12 credits in at least four categories of study except Day Care Administration including three credits in Child Growth and Development, and two credits in Planning Programs, Curriculum or Classroom management; and nine months of work experience.	
--	--

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Massachusetts

Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	9 months

Qualification alternative #8: Advanced degree in a related field of study; and 12 credits in at least four categories of study except Day Care Administration including three credits in Child Growth and Development, and two credits in Planning Programs, Curriculum or Classroom management	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	9 months

Additional qualification alternatives:
9. Advanced degree in Early Childhood Education, K-3, Teacher of Young Children with Special Needs Certification from the Department of Education; and 12 credits in at least four categories of study except Day Care Administration including three credits in Child Growth and Development, and two credits in Planning Programs, Curriculum or Classroom management; and 9 months of work experience.
10. Department of Education Pre K-3 Early Childhood Teacher Certificate

Types of training, credentials, and degrees included in qualification alternatives:			
Clock hours		Bachelor's degree	✓
Credit hours	✓	Bachelor's degree or higher	
Child Development Associate (CDA) credential	✓	<i>Bachelor's degree in a related field:</i> N/A	✓
State credential		Bachelor's degree in early care and education	✓
• Infant and toddler credential		Bachelor's degree in early care and education or higher	
• Director credential		Master's degree	
• <i>Other state credentials:</i> N/A		<i>Master's degree in a related field:</i> N/A	✓
Associate's degree		Master's degree in early care and education	✓
<i>Associate's degree in a related field:</i> N/A	✓	PhD or advanced degree	✓

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Massachusetts

Associate's degree in early care and education		Teaching certificate/license	✓
--	--	------------------------------	---

State has additional requirements for experience to qualify for role	Yes
Experience must be from working with children	✓
Experience must be with a specific age group of children	✓
Experience must be in a specific setting	✓
Experience must be in an accredited center or family child care home	
Experience must be supervised	✓
Experience must be verified by employer/supervisor	✓
Experience must be from continuous employment	✓
Experience as a parent can count to qualify for role	

Qualifications are linked to the state's early care and education professional development system	No
<i>Links to system: N/A</i>	
Center staff are required to participate in the state professional development system (i.e., enroll in a practitioner registry)	No

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Massachusetts

STAFF QUALIFICATIONS FOR TEACHERS



EDUCATION AND EXPERIENCE REQUIREMENTS FOR TEACHERS	
State regulates role	Yes
State requires education and/or experience for role	Yes
Number of qualification alternatives for role <i>(Note: Qualification alternatives are different ways to qualify for roles, usually by completing some type of education or training and/or having work experience.)</i>	8

Qualification alternative #1: Graduated from an approved two-year high school vocational program in early childhood education	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	N/A

Qualification alternative #2: Child Development Associate (CDA) Credential	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	N/A

Qualification alternative #3: Three credits in category Child Growth and Development	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	9 months

Key: ✓ = Yes ↑ = Click to go back to top N/A = Not Applicable/Not Addressed	NARA = National Association for Regulatory Administration NCCIC = National Child Care Information and Technical Assistance Center NRC = National Resource Center for Health and Safety in Child Care and Early Education
---	--

2005 Child Care Licensing Study Massachusetts

Qualification alternative #4: Associate's degree in related field of study and three credits in Child Growth and Development	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	3 months

Qualification alternative #5: Associate's degree in early childhood education and three credits in Child Growth and Development	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	3 months

Qualification alternative #6: Bachelor's degree in an unrelated field of study and three credits in Child Growth and Development	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	6 months

Qualification alternative #7: Bachelor's degree in related field of study and three credits in Child Growth and Development	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	3 months

Qualification alternative #8: Bachelor's degree in early childhood education and three credits in Child Growth and Development	
Time frame for requirements:	
Preservice	✓

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Massachusetts

Orientation to role/initial hiring period	
<i>During a certain period of time:</i>	
Experience requirements:	
Amount of experience required	3 months

Types of training, credentials, and degrees included in qualification alternatives:			
Clock hours		Bachelor's degree	✓
Credit hours	✓	Bachelor's degree or higher	
Child Development Associate (CDA) credential	✓	<i>Bachelor's degree in a related field:</i> N/A	✓
State credential		Bachelor's degree in early care and education	✓
• Infant and toddler credential		Bachelor's degree in early care and education or higher	
• Director credential		Master's degree	
• <i>Other state credentials:</i> N/A		<i>Master's degree in a related field:</i> N/A	
Associate's degree		Master's degree in early care and education	
<i>Associate's degree in a related field:</i> N/A	✓	PhD or advanced degree	
Associate's degree in early care and education	✓	Teaching certificate/license	

State has additional requirements for experience to qualify for role	Yes
Experience must be from working with children	✓
Experience must be with a specific age group of children	✓
Experience must be in a specific setting	
Experience must be in an accredited center or family child care home	
Experience must be supervised	
Experience must be verified by employer/supervisor	
Experience must be from continuous employment	
Experience as a parent can count to qualify for role	

Qualifications are linked to the state's early care and education professional development system	No
<i>Links to system:</i> N/A	
Center staff are required to participate in the state professional development system (i.e., enroll in a practitioner registry)	No

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Massachusetts

STAFF QUALIFICATIONS FOR ASSISTANT TEACHERS



EDUCATION AND EXPERIENCE QUALIFICATIONS FOR ASSISTANT TEACHERS	
State regulates role	Yes
State requires education and/or experience for role	Yes
Number of qualification alternatives for role <i>(Note: Qualification alternatives are different ways to qualify for roles, usually by completing some type of education or training and/or having work experience.)</i>	1

Qualification alternative #1: Have a high school diploma or equivalent	
Time frame for requirements:	
Preservice	✓
Orientation to role/initial hiring period	
Experience requirements:	
Amount of experience required	N/A
Types of training, credentials, and degrees included in qualification alternatives:	
Clock hours	Bachelor's degree
Credit hours	Bachelor's degree or higher
Child Development Associate (CDA) credential	<i>Bachelor's degree in a related field:</i> N/A
State credential	Bachelor's degree in early care and education
• Infant and toddler credential	Bachelor's degree in early care and education or higher
• Director credential	Master's degree
• <i>Other state credentials:</i> N/A	<i>Master's degree in a related field:</i> N/A
Associate's degree	Master's degree in early care and education
<i>Associate's degree in a related field:</i> N/A	PhD or advanced degree
Associate's degree in early care and education	Teaching certificate/license

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Massachusetts

State has additional requirements for experience to qualify for role	No
Experience must be from working with children	
Experience must be with a specific age group of children	
Experience must be in a specific setting	
Experience must be in an accredited center or family child care home	
Experience must be supervised	
Experience must be verified by employer/supervisor	
Experience must be from continuous employment	
Experience as a parent can count to qualify for role	

Qualifications are linked to the state's early care and education professional development system	No
<i>Links to system: N/A</i>	
Center staff are required to participate in the state professional development system (i.e., enroll in a practitioner registry)	No

Key:

✓ = Yes

⬆ = Click to go back to top

N/A = Not Applicable/Not Addressed

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

NRC = National Resource Center for Health and Safety in Child Care and Early Education

Publication of NARA and NCCIC, 2006

2005 Child Care Licensing Study Massachusetts

STAFF QUALIFICATIONS FOR AIDES



EDUCATION AND EXPERIENCE QUALIFICATIONS FOR AIDES			
State regulates role		No	
State requires education and/or experience for role		No	
Number of qualification alternatives for role <i>(Note: Qualification alternatives are different ways to qualify for roles, usually by completing some type of education or training and/or having work experience.)</i>		0	
Types of training, credentials, and degrees included in qualification alternatives:			
Clock hours		Bachelor's degree	
Credit hours		Bachelor's degree or higher	
Child Development Associate (CDA) credential		<i>Bachelor's degree in a related field:</i> N/A	
State credential		Bachelor's degree in early care and education	
• Infant and toddler credential		Bachelor's degree in early care and education or higher	
• Director credential		Master's degree	
• <i>Other state credentials:</i> N/A		<i>Master's degree in a related field:</i> N/A	
Associate's degree		Master's degree in early care and education	
<i>Associate's degree in a related field:</i> N/A		PhD or advanced degree	
Associate's degree in early care and education		Teaching certificate/license	

State has additional requirements for experience to qualify for role	No
Experience must be from working with children	
Experience must be with a specific age group of children	
Experience must be in a specific setting	
Experience must be in an accredited center or family child care home	
Experience must be supervised	
Experience must be verified by employer/supervisor	
Experience must be from continuous employment	
Experience as a parent can count to qualify for role	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Massachusetts

Qualifications are linked to the state's early care and education professional development system	No
<i>Links to system: N/A</i>	
Center staff are required to participate in the state professional development system (i.e., enroll in a practitioner registry)	No

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

Publication of NARA and NCCIC, 2006

2005 Child Care Licensing Study Massachusetts

Data Profile for State Child Care Center Regulations

Click on link to go to information:

LICENSING REGULATIONS

- [Child Care Center Regulations Summary](#)

DEFINITION OF LICENSED CHILD CARE/DAY CARE CENTERS

- [Definition of Licensed Centers](#)
- [Exemptions from Licensing](#)

CENTER STAFF REQUIREMENTS

- [Staff Roles](#)
- [Age and High School Diploma Requirements](#)
- [Other Roles in Regulations](#)
- [Hiring Policies](#)
- [Staff Health Requirements](#)
- [Background Checks](#)
- [Orientation Training](#)
- [Health and Safety Training](#)
- [Ongoing Training](#)

CHILD-STAFF RATIOS AND GROUP SIZE

- [Child-Staff Ratios and Group Size By Age of Children](#)
- [Mixed-Age Groups](#)
- [Additional Requirements](#)

Key:

✓ = Yes

⤴ = Click to go back to top

N/A = Not Applicable/Not Addressed

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

NRC = National Resource Center for Health and Safety in Child Care and Early Education

Publication of NARA and NCCIC, 2006

2005 Child Care Licensing Study Massachusetts

SUPERVISION OF CHILDREN

- [General Supervision Requirements](#)
- [Supervision of Children During Naptime](#)
- [Supervision During Evening/Overnight Care](#)
- [Supervision of Children During Outdoor Play](#)
- [Supervision of Children During Large Group Activities](#)
- [Supervision of Children Swimming/Participating in Water Activities](#)
- [Supervision of Children Transported in Vehicles](#)
- [Supervision of Children During Field Trips](#)

CARE OF CHILDREN

- [Age Definitions](#)
- [Children's Health Requirements](#)
- [Nutrition](#)
- [Behavior Guidance and Discipline](#)
- [Program and Activities](#)
- [Parent Involvement](#)
- [Specialized Care – Infant and Toddler](#)
- [Specialized Care – School-Age](#)
- [Specialized Care – Mildly III Children](#)
- [Specialized Care – Evening/Overnight Care](#)
- [Specialized Care – Drop-In Care](#)

FACILITY REQUIREMENTS

- [Environment](#)
- [Square Footage](#)
- [Condition of Facility and Equipment](#)
- [Safety of Facility And Equipment](#)
- [Outdoor Space](#)
- [Fire Safety](#)
- [General Emergency Plans](#)
- [Emergency Preparedness](#)
- [Security](#)
- [Transportation](#)
- [Liability Insurance](#)
- [Administration of Medication](#)
- [Medical Procedures](#)
- [Care of Mildly III Children](#)
- [Incident Reporting](#)
- [Additional Health Requirements](#)
- [Hand Washing](#)
- [Diapering](#)
- [Smoking Policies](#)
- [Hazardous Materials](#)
- [Firearms](#)
- [Animals in Facility](#)

Key:

✓ = Yes

⬆ = Click to go back to top

N/A = Not Applicable/Not Addressed

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

NRC = National Resource Center for Health and Safety in Child Care and Early Education

Publication of NARA and NCCIC, 2006

2005 Child Care Licensing Study Massachusetts

LICENSING REGULATIONS



CHILD CARE CENTER REGULATIONS SUMMARY	
Name of regulations: Standards for the Licensure or Approval of Group Day Care and School Age Child Care Programs	
Date of regulations: 09/01/1997	
State has separate regulations for the following types of care:	
School-age care programs	
Infant and toddler care programs	
Programs for mildly ill children	
Evening/overnight care programs	
Drop-in child care programs	
<i>Other programs:</i> N/A	



DEFINITION OF LICENSED CHILD CARE/DAY CARE CENTERS



DEFINITION OF LICENSED CENTERS	
State has definition of "child care center" or "day care center"	Yes
<i>Text of definition:</i> "Day Care Center" is defined as any facility operated on a regular basis whether known as a day nursery, nursery school, kindergarten, child play school, progressive school, child development center, pre-school, or known under any other name which receives children, not of common parentage, under 7 years of age, or under 16 years of age if such children have special needs, for non-residential custody and care during part or all of the day separate from their parent(s).	
State has definition of "child care facility" or "day care facility"	No
<i>Text of definition:</i> N/A	
Elements included in state's definition of a licensed child care center:	
Minimum number of children	
Minimum age of children	
Maximum age of children	✓
Services are provided for less than 24 hours or any part of a 24-hour day	
Minimum number of hours services are provided	

Key:

✓ = Yes

⬆ = Click to go back to top

N/A = Not Applicable/Not Addressed

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

NRC = National Resource Center for Health and Safety in Child Care and Early Education

Publication of NARA and NCCIC, 2006

2005 Child Care Licensing Study Massachusetts

Maximum number of hours services are provided	
Services are provided on an ongoing/regular basis	✓
Services are provided on a scheduled basis	
Services are provided before or after school hours	
Services are provided at the parent's work site	
Parent is not present at work site	
Provider and children are not related by blood, marriage, and/or adoption	
Children are not from provider's immediate family; provider is not parent/guardian or custodian of children	
Children are not from one family (siblings)	✓
Services are provided in a non-residential setting	
Services are not provided in provider's/licensee's home	
Services are not provided in child's home	
Services can be provided in a private facility	
Services can be provided in a public facility	
Services can be provided for profit	
Services can be provided not for profit	
Services can be provided for payment or compensation	
Data notes: N/A	

EXEMPTIONS FROM LICENSING	
State has defined types of programs that are exempt from licensing	Yes
Characteristics of programs that are exempt from licensing:	
Maximum number of children in care to be exempt	N/A
Number of hours child care services are provided to be exempt	N/A
Services are part-day	
Services are provided irregularly/occasionally	✓
Program is a nursery school or preschool program	
Program is a kindergarten program	
Program is a Head Start program	
Services are provided by a relative of the children in care	✓
<i>State definition of "relative":</i> N/A	
Services are provided by parent, guardian, or custodian of the children in care	
Services are provided at no cost to the parents	
Services are provided with no compensation to the provider	
Program is a club (Boys and Girls Club, etc.)	
Program is a day camp (summer, seasonal, etc.)	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Massachusetts

Services are for school-age children	
Program is a recreation program	
Program is instructional classes for children	
Services are provided by a religious organization	
Services are provided during religious services	✓
Program offers religious instruction	✓
Services are provided in a facility where the parent is on the premises and accessible (not for employment)	
• Casino	
• Resort	
• Conference Center	
• Shopping mall	
• Bowling alley	
• Health club	
<i>Other programs where parents are on the premises: N/A</i>	
Services are "drop-in" care	
Services are provided by a preschool program approved by the state department of education	
Program is a preschool program operated by a public school or system	✓
Program is a preschool program operated by a private school or system	
Services provided by a public prekindergarten program	
Services provided on a military installation/base	
Facility is operated by a unit of local, state, or federal government	
Facility is operated by a college/university	
<i>Other exemptions:</i>	
<ul style="list-style-type: none"> • Any part of a private organized educational system, unless the services of such a system are primarily limited to kindergarten, nursery or related pre-school services. • An informal cooperative arrangement among neighbors or relatives. 	
Data notes: N/A	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Massachusetts

CENTER STAFF REQUIREMENTS



STAFF ROLES		
Role	Role Included in Regulations	State's Role Name
Director	Yes	Director I (up to 79 children); Director II (more than 79 children)
Master teacher	Yes	Lead teacher for infants/toddlers; Lead teacher for preschoolers
Teacher	Yes	Infant/toddler teacher; preschool teacher
Assistant teacher	Yes	Assistant teacher
Aide	No	N/A

AGE AND HIGH SCHOOL DIPLOMA REQUIREMENTS			
Role	Minimum Age Requirement	Other Age Requirements	High School Diploma or GED Required
Director	21	N/A	HS diploma or GED required
Master teacher	21	N/A	HS diploma or GED required
Teacher	21	N/A	HS diploma or GED required
Assistant teacher	16	Assistant teacher must be at least 16 years of age OR have a high school diploma or equivalent; must work at all times under the direct supervision of at least a teacher qualified staff person.	Not required
Aide	N/A	N/A	N/A
<i>Additional requirements: N/A</i>			

<p>Key: ✓ = Yes = Click to go back to top N/A = Not Applicable/Not Addressed</p>	<p>NARA = National Association for Regulatory Administration NCCIC = National Child Care Information and Technical Assistance Center NRC = National Resource Center for Health and Safety in Child Care and Early Education</p>
---	---

2005 Child Care Licensing Study Massachusetts

OTHER ROLES IN REGULATIONS ↑			
Role	Included in Regulations	Minimum Age Requirement	Other Requirements
Substitute		N/A	N/A
Volunteer	✓	N/A	Not specified
<i>Other roles:</i> Driver		N/A	N/A

HIRING POLICIES ↑		
State requirements on reference checks	Staff	Director
References are required when hiring center staff	✓	✓
References must be from certain people		
<ul style="list-style-type: none"> • Non-relative • Professional acquaintance • Previous employer 		
Type of references required (written, verbal, or both)	Not specified	Not specified
<i>Additional requirements:</i> N/A		

STAFF HEALTH REQUIREMENTS ↑	
Center facility records must include health reports on staff	
Center staff required to have a physical exam or to provide health statement from a physician	Yes
<ul style="list-style-type: none"> • Required at hiring • Required annually or at another time interval • Required for staff having contact with children • Required for staff having contact with food 	 ✓ ✓
Center staff required to have tuberculosis screening	Yes
<ul style="list-style-type: none"> • Required at hiring • Required annually or at another time interval • Required for staff having contact with children • Required for staff having contact with food 	 ✓
Center staff required to provide proof of immunizations	Yes
<ul style="list-style-type: none"> • Required at hiring • Required annually or at another time interval • Required for staff having contact with children • Required for staff having contact with food 	 ✓

Key: ✓ = Yes ↑ = Click to go back to top N/A = Not Applicable/Not Addressed	NARA = National Association for Regulatory Administration NCCIC = National Child Care Information and Technical Assistance Center NRC = National Resource Center for Health and Safety in Child Care and Early Education
---	--

2005 Child Care Licensing Study Massachusetts

Center staff must meet additional requirements regarding their health	Yes
Center staff required to provide proof of suitability to provide care to children	
Center staff required to have a drug, alcohol, and/or substance screening	
<i>Additional requirements: If, in the licensee's judgment, an employee's physical condition requires a current physical examination, the licensee may require that such employee provide documentation of a current physical examination and indication of any physical limitations in working with children</i>	

BACKGROUND CHECKS	
State requires check of criminal history records for center staff	Yes
• State criminal history record check required	✓
• Federal criminal history record check required	
• Required for all center staff	✓
• Required for center staff having contact with children	
• Required for center staff under certain conditions (i.e., lived in state a certain amount of time)	
• Required for volunteers	✓
• Required for staff not working with children (i.e., cook, janitor, bus driver, etc.)	
State requires check of child abuse and neglect registry for center staff	No
• Required for all center staff	
• Required for center staff having contact with children	
• Required for center staff under certain conditions (i.e., lived in state a certain amount of time)	
• Required for volunteers	
• Required for staff not working with children (i.e., cook, janitor, bus driver, etc.)	
State requires checks of fingerprint records for center staff	No
• State fingerprint record check required	
• Federal fingerprint record check required	
• Required for all center staff	
• Required for center staff having contact with children	
• Required for center staff under certain conditions (i.e., lived in state a certain amount of time)	
• Required for volunteers	
• Required for staff not working with children (i.e., cook, janitor, bus driver, etc.)	
State requires checks of the sex offender registry	No
State requires center staff to sign a statement about criminal status	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Massachusetts

Additional requirements: N/A

ORIENTATION TRAINING	
Center staff required to complete orientation training	Yes
Required orientation training is about the facility's policies and procedures	✓
Required orientation training is about state's licensing regulations	✓
License applicant required to complete orientation training during the application process	
Licensee required to complete orientation training	
Only center director required to complete orientation training	
Center staff working directly with children required to complete orientation training	✓
Orientation training can count toward ongoing hour requirements for the first year of employment	
Center must develop and/or provide orientation training to new employees and volunteers	✓
Orientation training is developed and delivered by the licensing agency	
<p><i>Required content for orientation training:</i> The content of the orientation which shall include, but not be limited to a review of the following:</p> <ul style="list-style-type: none"> • job description; • personnel policy; • statement of purpose; • statement of non-discrimination; • health care policy; • information contained in the children's records and confidentiality policy; • behavior management plan; • termination and suspension policy; • program plans; referral procedures; • transportation plans; procedures for parent visits, input, conferences and communication; the identification of the Office of Child Care Services as the licensing authority; and • the availability of 102 CMR 7.00 [regulations] at the program site. 	
<p><i>Additional requirements:</i> Programs with 4 or fewer staff members are not required to develop the written plans for staff orientation unless:</p> <p>(a) The program is part of a multi-site agency with central administration; or</p> <p>(b) The Office determines a written plan is necessary.</p>	

HEALTH AND SAFETY TRAINING	
Center staff required to complete first aid training	Yes
Current certification in first aid training required	✓
First aid training must be for the care of infants and/or children	
Center staff working directly with children required to complete first aid training	✓

<p>Key: ✓ = Yes ⬆ = Click to go back to top N/A = Not Applicable/Not Addressed</p>	<p>NARA = National Association for Regulatory Administration NCCIC = National Child Care Information and Technical Assistance Center NRC = National Resource Center for Health and Safety in Child Care and Early Education</p>
--	---

2005 Child Care Licensing Study Massachusetts

At least one person on duty required to complete first aid training	
At least one person for each group of children required to complete first aid training	
Center staff required to complete CPR training	Yes
Current certification in CPR training required	✓
CPR training must be for the care of infants and/or children	✓
Center staff working directly with children required to complete CPR training	
At least one person on duty required to complete CPR training	✓
At least one person for each group of children required to complete CPR training	
Center staff required to complete fire safety training	No
Fire safety training must be taught by a fire prevention professional	
Current certification in fire safety training required	
All center staff required to complete fire safety training	
Other types of health and safety training required	
Hand washing techniques and indications for hand washing	
Sudden Infant Death Syndrome prevention	
Lifeguard training	
Water safety	
Prevention of spread of HIV/AIDS and blood borne pathogens	
Care of sick children	
Prevention of spread of communicable disease/universal precautions	✓
Administration of medication	
<i>Additional health and safety training: Implementation of center's health care policy.</i>	

ONGOING TRAINING	
Ongoing training required for directors	Yes
Number of hours required annually	20
Number of hours required bi-annually	
Number of hours averaged over two years	
Number of credit hours	
<i>Other: N/A</i>	
Ongoing training required for master teachers	Yes
Number of hours required annually	20
Number of hours required bi-annually	
Number of hours averaged over two years	
Number of credit hours	
<i>Other: N/A</i>	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Massachusetts

Ongoing training required for teachers	Yes
Number of hours required annually	20
Number of hours required bi-annually	
Number of hours averaged over two years	
Number of credit hours	
<i>Other: N/A</i>	
Ongoing training required for assistant teachers	Yes
Number of hours required annually	20
Number of hours required bi-annually	
Number of hours averaged over two years	
Number of credit hours	
<i>Other: N/A</i>	
Ongoing training required for aides	No
Number of hours required annually	
Number of hours required bi-annually	
Number of hours averaged over two years	
Number of credit hours	
<i>Other: N/A</i>	
Ongoing training hours required in specific content areas for center directors	Yes
<i>Content of ongoing training hours:</i> At least 25% of the required training each year shall be in the area of children with disabilities.	
Ongoing training hours required in specific content areas for teaching staff	Yes
<i>Content of ongoing training hours:</i> At least 25% of the required training each year shall be in the area of children with disabilities.	
Types of training accepted/approved for ongoing training hours are specified	No
Job orientation	
College credit hours	
Non-credit coursework	
Training provided by organizations approved by state training approval system	
Training provided by organizations licensed or certified professionally competent in the training topic	
<i>Other: N/A</i>	
Delivery methods accepted/approved for ongoing training hours are specified	No
Adult education courses	
Training provided by an approved or accredited secondary institution/vocational school	

Key:

✓ = Yes

⬆ = Click to go back to top

N/A = Not Applicable/Not Addressed

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

NRC = National Resource Center for Health and Safety in Child Care and Early Education

Publication of NARA and NCCIC, 2006

2005 Child Care Licensing Study Massachusetts

Training provided by an approved or accredited institution of higher education	
Audio-visual materials/videos/reading materials	
Conference workshops	
Community-based workshops	
Distance learning methods (Internet, video conferences, etc.)	
In-service training delivered by center director	
<i>Other: N/A</i>	

CHILD-STAFF RATIOS AND GROUP SIZE

[↑](#)

CHILD-STAFF RATIOS AND GROUP SIZE BY AGE OF CHILDREN		
Age of Children	Child-Staff Ratio	Group Size
6 weeks	3:1	7
9 months	3:1	7
18 months	4:1	9
27 months	4:1	9
3 years	10:1	20
4 years	10:1	20
5 years	15:1	30
6 years	15:1	30
7 years	15:1	30
8–9 years	15:1	30
10 years and older	15:1	30
<p><i>Additional requirements:</i> 3:1 or 7:2 for INFANTS (1 mo-15 mo) 4:1 or 9:2 TODDLERS (15 mo-2.9 years)</p> <p>A ratio of 10:1 and group size of 20 applies to 3- and 4-year-old children attending full-day programs; a ratio of 12:1 and group size of 24 applies to 3- and 4-year-old children attending part day programs.</p> <p>For school-age children in preschools, the ratio is 15:1 with a maximum group size of 30; for school-age children in school-age programs, the ratio is 13:1 and the group size is not limited.</p>		

[↑](#)

<p>Key: ✓ = Yes ↑ = Click to go back to top N/A = Not Applicable/Not Addressed</p>	<p>NARA = National Association for Regulatory Administration NCCIC = National Child Care Information and Technical Assistance Center NRC = National Resource Center for Health and Safety in Child Care and Early Education</p>
--	---

2005 Child Care Licensing Study Massachusetts

MIXED-AGE GROUPS ↑	
State permits mixed-age groupings of children	Yes
<i>Child-staff ratio requirements for mixed-age groups:</i> INFANTS AND TODDLERS (1 mo–2.9 years) Ratio: 1 to 3 TODDLERS/PRESCHOOLERS (15 mos–7 years) Ratio: 1 to 5	
<i>Group size requirements for mixed-age groups:</i> INFANTS AND TODDLERS (1 mo-2.9 years) Group size: no larger than 9; no more than 3 infants TODDLERS/PRESCHOOLERS (15 mos–7 years) Group size: no larger than 9	
<i>Additional requirements: N/A</i>	

ADDITIONAL REQUIREMENTS ↑	
State has a definition for "group"	Yes
<i>Text of definition:</i> Two or more children who participate in the same activities at the same time and are assigned to the same staff person for supervision, at the same time.	
State requires that each group of children has a designated space—either a separate room or delineated space in a large room	
State requirements on legally exceeding limits	
Centers allowed legally to exceed licensed capacity	
<i>Conditions: N/A</i>	
Centers allowed legally to exceed required child-staff ratios	✓
<i>Conditions:</i> Supervision at the Beginning and End of the Day. During the first and last hour of program operation, the licensee may exceed the classroom ratios if the following conditions are met. (a) Two adults, 1 of whom shall meet teacher qualifications, shall be on the premises performing teaching duties at all times when there are seven or more children present; (b) If no more than 6 children are present, the center may operate with only 1 teacher qualified staff person performing teacher duties if: <ol style="list-style-type: none"> 1. there are no more than 2 children under the age of 2 years and 9 months in the group; 2. the teacher is trained in the Health Care Policy 102 CMR 7.05(1); 3. there is a neighbor or other adult available, promptly, for emergencies. The name, location, and telephone number of this person is posted. (c) The groupings shall remain in effect during the beginning and end of the day except when there are no more than 6 children present including no more than 2 children under 2 years and 9 months of age present.	
Centers allowed legally to exceed required group size	
<i>Conditions: N/A</i>	
State has requirements for the supervision of children based on the size of the center	No
State has requirements for child-staff ratios based on the size of the center	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
↑ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Massachusetts

State has requirements for group size based on the size of the center	
<i>Additional requirements: N/A</i>	

SUPERVISION OF CHILDREN



GENERAL SUPERVISION REQUIREMENTS	
State has requirements for staff supervising children	Yes
Staff must be free of other duties	
Staff must be alert/awake	
Staff must be able to see children at all times	
Staff must be able to hear children at all times	
State has requirements related to supervision of children during emergencies	
State has requirements related to supervision and the use of substitutes for staff	
Centers are allowed to use video surveillance cameras or electronic monitors in lieu of direct supervision	
State has requirements related to the use of video surveillance cameras for parents to view their children while at the center	
<i>Additional requirements: The licensee shall, at no time, leave children unsupervised.</i>	

SUPERVISION OF CHILDREN DURING NAPTIME	
State has requirements for the supervision of children during naptime	No
Staff person must be present in room where children are napping	
Staff must be able to see children	
Staff must be able to hear children	
State has requirements for the supervision of children during naptime that are delineated by the age of the child	
<ul style="list-style-type: none"> • Infant and toddler • Preschool • School-age 	
Staff person supervising during naptime must be free of other duties	
Center must have written supervision plan for naptime	
State has specific child-staff ratio requirements for naptime	No
<i>Requirements: N/A</i>	
State has specific group size requirements for naptime	No
<i>Requirements: N/A</i>	
<i>Additional requirements: N/A</i>	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Massachusetts

SUPERVISION OF CHILDREN DURING EVENING/OVERNIGHT CARE	
(see also Specialized Care – Evening/Overnight Care) ↑	
State has requirements for the supervision of children during evening/overnight care	No
Staff person must be present in room where children are sleeping	
Staff must be able to see sleeping children	
Staff must be able to hear sleeping children	
Staff person supervising sleeping children must be free of other duties	
Staff must be awake	
Center must have written supervision plan for evening/overnight care	
State has specific child-staff ratio requirements for evening/overnight care	No
<i>Requirements: N/A</i>	
State has specific group size requirements for evening/overnight care	No
<i>Requirements: N/A</i>	
<i>Additional requirements: N/A</i>	

SUPERVISION OF CHILDREN DURING OUTDOOR PLAY	
↑	
State has requirements for the supervision of children during outdoor play	No
Staff person must be present outdoors with children	
Staff must be able to see children playing outdoors	
Staff must be able to hear children playing outdoors	
Center must have written supervision plan for outdoor play	
State has specific child-staff ratio requirements for outdoor play	No
<i>Requirements: N/A</i>	
State has specific group size requirements for outdoor play	No
<i>Requirements: N/A</i>	
<i>Additional requirements: N/A</i>	

SUPERVISION OF CHILDREN DURING LARGE GROUP ACTIVITIES	
↑	
State has requirements for the supervision of children during large group activities	No
Staff person must be present with children during large group activities	
Staff must be able to see children during large group activities	
Staff must be able to hear children during large group activities	
Center must have written supervision plan for large group activities	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
↑ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Massachusetts

State has specific child-staff ratio requirements for large group activities	No
<i>Requirements: N/A</i>	
State has specific group size requirements for large group activities	No
<i>Requirements: N/A</i>	
<i>Additional requirements: N/A</i>	

SUPERVISION OF CHILDREN SWIMMING/PARTICIPATING IN WATER ACTIVITIES	
State has requirements for the supervision of children when swimming or participating in water activities	No
Staff person must be present with children when swimming or participating in water activities	
Staff must be able to see children	
Staff must be able to hear children	
Written permission from parents required for swimming and water activities	
Center must have written supervision plan for swimming and water activities	
State has specific child-staff ratio requirements for swimming and water activities	No
<i>Requirements: N/A</i>	
State has specific group size requirements for swimming and water activities	No
<i>Requirements: N/A</i>	
<i>Additional requirements: N/A</i>	

SUPERVISION OF CHILDREN TRANSPORTED IN VEHICLES (see also Facility Requirements – Transportation)	
State has requirements for the supervision of children when transported in a vehicle	Yes
Children must not be left unattended in a vehicle	
Staff must supervise children when they board and exit a vehicle	
Attendance record of children must be kept	
Once vehicle is unloaded, additional checks for children remaining on board are conducted	
Staff or driver must ensure that children are received by a parent or other designated person	✓
Driver is counted in child-staff ratio	
Written permission from parents required for transporting children	
Emergency contact information for children taken on vehicle	✓
Center must have written supervision plan for transporting children in a vehicle	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Massachusetts

State has specific child-staff ratio requirements for transporting children in a vehicle	Yes
<i>Requirements:</i> (b) When more than eight children are being transported, an attendant other than the driver is required.	
State has specific group size requirements for transporting children in a vehicle	No
<i>Requirements:</i> N/A	
<i>Additional requirements:</i> N/A	

SUPERVISION OF CHILDREN DURING FIELD TRIPS ↑	
State has requirements for the supervision of children during field trips	Yes
Attendance record kept of children on field trip	
Additional staff/adults (volunteers, parents, driver) needed for field trips under certain conditions	
Written permission from parents required for field trips	✓
Emergency contact information for children taken on field trip	✓
Children are required to wear name tags or other identification	
Center must have written supervision plan for field trips	
State has specific child-staff ratio requirements for field trips	No
<i>Requirements:</i> N/A	
State has specific group size requirements for field trips	No
<i>Requirements:</i> N/A	
<i>Additional requirements:</i> N/A	

CARE OF CHILDREN

AGE DEFINITIONS ↑	
Definition of "infant"	↑
<i>Text of definition:</i> "Infant" is defined as a child who is under 15 months of age.	
Definition of "toddler"	
<i>Text of definition:</i> "Toddler" is defined as a child who is at least 15 months of age, but under 33 months of age.	
Definition of "preschool-age"	
<i>Text of definition:</i> "Preschooler" is defined as any child 2 years and 9 months but under 7 years of age, not yet enrolled in first grade	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
↑ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Massachusetts

Definition of "school-age"
<i>Text of definition: "School age child" is defined as a child who is enrolled in kindergarten and is of sufficient age to enter first grade the following year; or an older child enrolled in a higher grade who is not more than 14 years of age. Special needs children shall qualify if under 16 years of age.</i>

CHILDREN'S HEALTH REQUIREMENTS ↑	
State requires children to have a physical exam to enroll in a center	Yes
Center must keep records of children's physical exams	✓
Health records must be provided to the center within a specific time frame after a child's enrollment	✓
State requires children to have immunizations to enroll in a center	Yes
Immunization records must be provided to the center within a specific time frame after a child's enrollment	
Parents/guardians can provide a written statement that they do not wish to have children immunized	✓
Health care professional can provide a written statement that children are exempt from immunization requirements for medical reasons	✓
Center can exclude children from attendance until immunization records or exemption statements are provided	
Center can accept children on a conditional basis if not all immunizations are complete	
Center can refuse to enroll children of parents who do not wish to have their children immunized	
<i>Additional requirements: N/A</i>	
Children are required to have a blood lead level screening to enroll in a center	✓
Center must keep emergency contact information in children's records	✓
<i>Additional requirements: N/A</i>	

NUTRITION ↑	
State has requirements about nutrition and meals/snacks for children	Yes
State has requirements about the nutritional content of meals/snacks served to children	✓
State has requirements about the number or time interval between the delivery of meals/snacks served to children	✓
Center must post a menu of meals/snacks served to children	✓
Center must provide all meals/snacks for children	
Parents/guardians can provide food for their own children on a regular basis	✓
Parents/guardians can bring food for all children for special occasions	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
↑ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Massachusetts

Center must provide supplemental food (to what parents provide) to meet nutritional content requirements	
State has requirements about feeding infants	✓
<i>Additional requirements: N/A</i>	

BEHAVIOR GUIDANCE AND DISCIPLINE ↑	
State has requirements regarding behavior guidance and/or disciplining children	Yes
Specific forms of discipline/behavior guidance that centers ARE ALLOWED to use are in regulations	Yes
<ul style="list-style-type: none"> • Supervised separation from the group • Physical/corporal punishment 	
<i>(Note: ✓ = state allows or it is not prohibited/addressed in regulations)</i>	
<i>Other forms of discipline allowed: The licensee shall use behavior management techniques such as setting reasonable and positive expectations, offering choices and providing children an opportunity to verbalize their feelings, which encourage children to develop self-control through understanding.</i>	
Specific forms of discipline/behavior guidance that centers ARE NOT ALLOWED to use are in regulations	Yes
• Denial of food/food-related punishment	✓
• Derogatory remarks	✓
• Abusive language	✓
• Yelling or shouting/screaming	
• Physical punishment	✓
• Forced napping/no nap/rest-related	
• Physical/mechanical restraint	
• Locked time-out room, closet, or dark room	
• Punishment for toileting accident/toileting-related punishment	✓
• Putting something in child's mouth	
• Discipline/punishment by another child	
<i>Other forms of discipline not allowed: Subjecting children to cruel or severe punishment such as humiliation, verbal or physical abuse, neglect, or abusive treatment</i>	
Center must have written policies on discipline and behavior guidance practices	✓

PROGRAM AND ACTIVITIES ↑	
Center must have a written daily schedule of activities	Yes
Center must post daily schedule	✓
Center must provide specific activities for children	Yes
Regular meal/snack times	✓
Nap or rest period	✓

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
↑ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Massachusetts

Toileting and washing/hand washing	✓
Outdoor play	✓
Indoor play	✓
Child-initiated activities	
Staff-initiated activities	
Individual activities	✓
Group activities	✓
• Large group activities	✓
• Small group activities	✓
Active play	
Quiet play	✓
Free play	✓
Creative expression	✓
Gross motor activities	✓
Fine motor activities	✓
<i>Other activities:</i> Field trips	
Developmental needs of children must be addressed in activities	Yes
Area of Children's Development	Must Be Addressed in Activities
Regulations List Specific Activities	
Social development	✓
Emotional development	
Cognitive/intellectual development	
Physical development	
Language/literacy development	
Cultural development	✓
<i>Other areas of development:</i> Opportunities for all children to learn self-help skills such as dressing and undressing, buttoning, tying shoes and using eating utensils appropriately.	
State has requirements for the specific types of equipment/materials a center must have for children	Yes
Books and other literacy materials	✓
• Number of books required	
<i>Additional requirements about books:</i> N/A	
Art supplies/creative activities	✓
Blocks/construction materials	✓
Sensory materials	✓
Fine motor manipulatives	✓
Gross motor equipment (indoor and/or outdoor)	✓
Dramatic play/pretend	✓
Science/experimental/math (counting/sorting)	✓

Key: ✓ = Yes ⬆ = Click to go back to top N/A = Not Applicable/Not Addressed	NARA = National Association for Regulatory Administration NCCIC = National Child Care Information and Technical Assistance Center NRC = National Resource Center for Health and Safety in Child Care and Early Education
---	--

2005 Child Care Licensing Study Massachusetts

Technology/computers	
Music	✓
<i>Other types of equipment required:</i> Blocks and accessories: large and small blocks, boats, cars, planes, trains, figures of people, and animals of various sizes.	
<i>Additional requirements:</i> N/A	

PARENT INVOLVEMENT ↑	
State has requirements regarding parent involvement	Yes
Center must encourage parent involvement	
Center must provide opportunities for parent involvement	✓
<i>Additional requirements:</i> The licensee shall have a procedure for allowing parental input in the development of program policy and programs.	
State has requirements about parents' access to the center	Yes
Center must provide access to parents at all times; no prior notice needed	✓
Parents can have unsupervised access to all children or the whole facility	
Parents can have unsupervised access only to their own children	
Parents can have supervised access to all children	
State has requirements about the center's communication with parents	Yes
Center must provide written copies of policies and procedures to parents	✓
Center must keep logs of children's care and communicate with parents	✓
Center must hold regularly scheduled meetings with parents	✓
Center must have a resource area for parents	
<i>Additional requirements:</i> N/A	

SPECIALIZED CARE – INFANT AND TODDLER ↑	
State has requirements that specifically address the care of infants and/or toddlers	Yes
State has requirements on the supervision of infants and/or toddlers	✓
• Each infant must have a primary caregiver	✓
State has requirements for staff working with infants and/or toddlers	✓
<i>Staff requirements:</i>	
Infant/toddler teacher: Three months of the required work experience must be in caregiving to infant/toddlers.	
Lead teacher for infants and toddlers: 1. Must be at least 21 years of age and meet one of the following sets of requirements for	

Key: ✓ = Yes ↑ = Click to go back to top N/A = Not Applicable/Not Addressed	NARA = National Association for Regulatory Administration NCCIC = National Child Care Information and Technical Assistance Center NRC = National Resource Center for Health and Safety in Child Care and Early Education
---	--

2005 Child Care Licensing Study Massachusetts

education and experience. At least 9 months of work experience or 1 practicum must be with infants and toddlers.

- (a) High School diploma or equivalent; and
 - 1. 12 credits in at least four categories of study except Day Care Administration including three credits in Child Growth and Development and three credits in Infant and Toddler Care; and
 - 2. 36 months of work experience.
- (b) High School diploma or equivalent; Child Development Associate (CDA) Credential in Center-Based, Home Visitor or Family Day Care setting with infant/toddler endorsement; and
 - 1. three credits in the category of study of Child Growth and Development; and
 - 2. 27 months of work experience.
- (c) Associate's degree in Early Childhood Education or a related field of study; and
 - 1. 12 credits in at least four categories of study except Day Care Administration including three credits in Child Growth and Development and three credits in Infant and Toddler Care; and
 - 2. 18 months of work experience.
- (d) Bachelor's degree in an unrelated field of study; and
 - 1. 12 credits in at least four categories of study except Day Care Administration including three credits in Child Growth and Development and three credits in Infant and Toddler Care; and
 - 2. 18 months of work experience.
- (e) Bachelor's or advanced degree in Early Childhood Education or in a related field of study; and
 - 1. 12 credits in at least four categories of study except Day Care Administration including three credits in Child Growth and Development and three credits in Infant and Toddler Care; 2. and nine months of work experience.
- (f) Alternative Early Childhood Training Program; and
 - 1. 12 credits in at least four categories of study except Day Care Administration including three credits in Child Growth and Development and three credits in Infant and Toddler Care; and
 - 2. 27 months of work experience.
- (g). Department of Public Health Early Intervention Specialist Certificate.

State has requirements on program/activities specifically for infants and/or toddlers	✓
State has requirements on equipment/materials specifically for infants and/or toddlers	✓
State has requirements for the facility related to the care of infants and/or toddlers	✓
State has requirements on reducing the risk of Sudden Infant Death Syndrome (SIDS)	
Infants must be placed on their backs to sleep	
Physicians can authorize a different sleep position for infants	
Parents can authorize a different sleep position for infants	
Soft bedding/materials must not be used in cribs	✓
<i>Additional requirements on SIDS prevention: N/A</i>	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Massachusetts

SPECIALIZED CARE – SCHOOL-AGE ↑	
State has requirements that specifically address the care of school-age children	Yes
State has requirements on the supervision of school-age children	✓
State has requirements for staff working with school-age children	✓
<p><i>Staff requirements:</i></p> <p>Program administrator: A program administrator shall be at least 21 years of age and meet one of the following sets of requirements:</p> <ol style="list-style-type: none"> 1. Have a minimum of a Bachelor’s Degree in Child Development, Early Childhood Education, Elementary Education, Child Guidance, Human Services, Nursing, Psychology, Physical Education, Recreation, Child Psychology, the Arts, Social Work, Sociology or Child Care; and have 6 months experience working with school age children; and have 6 months of administrative experience or evidence of satisfactory completion of at least 9 credits in management or administration subject areas from an accredited institution of higher education; or 2. Have a Bachelor’s Degree in any field or an Associate’s Degree in any of the fields of study listed in 102 CMR 7.32(2)(a)1.; and have 18 months of experience working with school age children; and have 6 months administrative experience or have evidence of satisfactory completion of a least 9 credits in management or administration subject areas from an accredited institution of higher education; or 3. Have a high school diploma or equivalent; and have 4 years of experience working with children, some of which is with school age children; and have 1 year of administrative experience or have evidence of satisfactory completion of 9 credits in management or administrative subject areas from an accredited institution of higher education. <p>Site coordinator: A site coordinator shall be at least 20 years of age and meet one of the following sets of requirements:</p> <ol style="list-style-type: none"> 1. Have a minimum of a Bachelor’s Degree in Child Development, Early Childhood Education, Elementary Education, Child Guidance, Human Services, Nursing, Psychology, Physical Education, Recreation, Child Psychology, the Arts, Social Work, Sociology, or Child Care; and have 6 months of experience working with school age children; or 2. Have a Bachelor’s Degree in any field or an Associate Degree in any field of study listed in 102 CMR 7.32 (2)(b)1. and have 9 months of experience working with school age children; or 3. Have a high school diploma or equivalent; and have 1 year of experience working with school age children. <p>Group leader: A group leader shall be at least 18 years of age and meet one of the following sets of requirements:</p> <ol style="list-style-type: none"> 1. Have a Bachelor’s Degree or an Associate’s Degree; and have 3 months of experience working with school age children; or 2. Have a high school diploma or equivalent; and have 6 months experience working with school age children including three months supervised experience at a school age child care 	

Key: ✓ = Yes ↑ = Click to go back to top N/A = Not Applicable/Not Addressed	NARA = National Association for Regulatory Administration NCCIC = National Child Care Information and Technical Assistance Center NRC = National Resource Center for Health and Safety in Child Care and Early Education
---	--

2005 Child Care Licensing Study Massachusetts

program; or
3. Have 9 months experience with school age children including three months supervised experience at a school age child care program.

Kindergarten coordinator:

A kindergarten coordinator shall be at least group leader qualified as required by 102 CMR 7.32(2)(c) and shall meet the following requirements for experience and education:

1. Three months of the required experience shall be with preschool and/or kindergarten-age children.
2. Successful completion of 1 course in child growth and development offered by an institution of higher education.

Assistant leader:

An assistant leader assists the group leader in carrying out his/her responsibilities and works under the guidance of the group leader. Assistant leaders under the age of 18 must work under the direct supervision of the group leader. An assistant leader shall meet one of the following sets of requirements:

1. be at least 16 years of age and have a high school diploma or equivalent; or
2. be at least 16 years of age and be currently enrolled in a high school program or equivalent; or
3. be 18 years of age or over.

State has requirements on program/activities specifically for school-age children	✓
State has requirements on equipment/materials specifically for school-age children	✓
State has requirements for the facility related to the care of school-age children	✓

SPECIALIZED CARE – MILDLY ILL CHILDREN (see also [Care of Mildly Ill Children](#))



State has requirements that specifically address the care of children who are mildly ill	Yes
State has requirements on the supervision of mildly ill children	✓
State has requirements on program/activities specifically for mildly ill children	✓
State has requirements on equipment/materials specifically for mildly ill children	✓
State has requirements for the facility related to the care of mildly ill children	

SPECIALIZED CARE – EVENING/OVERNIGHT CARE
(see also [Supervision of Children During Evening/Overnight Care](#))



State has requirements that specifically address the care of children during evening/overnight hours	No
State has requirements on program/activities specifically for the care of children during evening/overnight hours	

Key:

✓ = Yes

⬆ = Click to go back to top

N/A = Not Applicable/Not Addressed

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

NRC = National Resource Center for Health and Safety in Child Care and Early Education

Publication of NARA and NCCIC, 2006

2005 Child Care Licensing Study Massachusetts

State has requirements on equipment/materials specifically for the care of children during evening/overnight hours	
State has requirements for the facility related to the care of children during evening/overnight hours	

SPECIALIZED CARE – DROP-IN CARE ↑	
State has requirements that specifically address the care of children in drop-in programs	No
State has requirements on the supervision of children in drop-in programs	
State has requirements on program/activities specifically for children in drop-in programs	
State has requirements for the facility related to the care of children in drop-in programs	
<i>Additional requirements on drop-in care:</i> The following types of programs are EXEMPT: Supervisory services to children provided by a church, health club, health provider, or similar sponsor in support of an occasional or intermittent parental activity or service offered by the sponsor while parents are on the same premises as the services to children and are immediately available to the children.	

FACILITY REQUIREMENTS

ENVIRONMENT ↑	
State has requirements about environmental tests of the facility	Yes
Requires lead tests	Required, timeframe not specified
Requires asbestos tests	
Requires radon tests	
State has requirements about environmental inspections	Yes
Requires fire inspections	
Requires health inspections	Required, timeframe not specified
Requires building code inspections	Required, timeframe not specified
<i>Additional requirements:</i> N/A	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
↑ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Massachusetts

SQUARE FOOTAGE ↑	
Number of square feet of indoor space per child	35 square feet
Total amount of square feet for area	N/A
<i>Additional requirements: N/A</i>	
Number of square feet of outdoor space per child	75 square feet
Total amount of square feet for area	N/A
<i>Additional requirements: N/A</i>	
Number of square feet per child, based on age of child	
Per infant	N/A
Per toddler	N/A
Per preschool-age child	N/A
Per school-age child	N/A
<i>Additional requirements: N/A</i>	

CONDITION OF FACILITY AND EQUIPMENT ↑	
State has requirements on the condition of the indoor area of the building/facility	✓
State has requirements on the condition of the outdoor area of the building/facility	✓
State has requirements on the condition of indoor equipment	✓
State has requirements for child care centers on the condition of outdoor equipment	✓
State has requirements for child care centers on the condition of materials and toys for children	✓

SAFETY OF FACILITY AND EQUIPMENT ↑	
State has requirements on the safety of indoor equipment	✓
State has requirements on the safety of outdoor equipment	✓
State has requirements on the surfaces under indoor equipment	
State has requirements on the surfaces under outdoor equipment	✓
<i>Details on state requirements on surfaces under equipment: The ground area and fall zones under swings, slides, and climbing structures shall be covered with an adequate depth of an impact absorbing material.</i>	
State has requirements on sleeping equipment	✓
State requires equipment to be free of components that can pinch, sheer, or crush body tissues	✓

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
↑ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Massachusetts

OUTDOOR SPACE ↑	
State requires outdoor space is enclosed/has a fence	No
<i>Required height for fence: N/A</i>	
State has requirements on swimming pools	
State has requirements to protect children from bodies of water (ponds, lakes, rivers, etc.)	
State has requirements about alternatives to outdoor space	

FIRE SAFETY ↑	
State has requirements on fire safety in child care centers	Yes
Centers are required to have an evacuation plan for fires	✓
Centers must conduct fire drills	
<i>Time interval for fire drills: N/A</i>	
<i>Additional requirements: N/A</i>	

GENERAL EMERGENCY PLANS ↑	
Center must have a general emergency plan for all emergencies	No
Center must have a general evacuation plan for all emergencies	✓
State requires centers to conduct drills for all emergencies	✓
<i>Time interval between drills: At least quarterly</i>	

EMERGENCY PREPAREDNESS ↑	
State has requirements on emergency preparedness	Yes
Centers must have emergency plans/procedures for natural disasters (tornados, hurricanes, earthquakes, other weather conditions)	✓
Centers must have emergency plans/procedures for utility-related problems (blackouts, etc.)	✓
Centers must have emergency plans/procedures for acts of terrorism	
Centers must perform drills of their emergency preparedness procedures (other than fire)	
<i>Additional requirements: N/A</i>	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
↑ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Massachusetts

SECURITY ↑	
Centers must have a procedure for accepting children when they enter the center and the release of children when they leave	
Centers must have a procedure for signing children in and out when they enter and exit the facility	
Centers must keep daily attendance records of children	✓
Centers must have policies on the monitoring of visitors	
Centers must have security/surveillance cameras	
<i>Additional requirements: N/A</i>	

TRANSPORTATION (see also Supervision of Children Transported in Vehicles) ↑	
State has requirements on transporting children in vehicles	Yes
State has requirements about the condition of the vehicle	✓
State has requirements about emergency equipment needed in the vehicle	
States has requirements about seating in the vehicle	✓
State has requirements about vehicle safety restraints for children	✓
• State has requirements about seat belts for children	✓
• State has requirements about car seats/child restraint systems	✓
State has requirements about the driver of the vehicle	✓
First aid kit must be kept in the vehicle	✓
<i>Additional requirements: N/A</i>	

LIABILITY INSURANCE ↑	
State requires centers to have liability insurance	Yes
General liability insurance required	No
<i>Amount of insurance required: N/A</i>	
Professional liability insurance required	No
<i>Amount of insurance required: N/A</i>	
Automobile insurance required	Yes
<i>Amount of insurance required: Any program-owned or staff member's vehicle used to transport children must have the following minimum amounts of liability insurance: (a) injury per person: \$100,000; (b) injury per accident: \$300,000; (c) property damage: \$5,000.</i>	
Medical payment insurance required	No
<i>Amount of insurance required: N/A</i>	
<i>Other types of insurance required: N/A</i>	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
↑ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Massachusetts

Additional requirements: N/A

ADMINISTRATION OF MEDICATION ↑

State has requirements on the administration of medication to children	Yes
Centers must obtain permission from parent/guardian to administer medication to a child	✓
Center must obtain written instructions from the parent/guardian or physician on how to administer the medication <i>(Note: "Yes" response can include the instructions on a prescription or medicine container)</i>	✓
Center must maintain records of medications administered to children	✓
<i>Additional requirements: N/A</i>	

MEDICAL PROCEDURES ↑

State has requirements on performing medical procedures on children	No
Centers must obtain permission from parent/guardian to perform a medical procedure on a child	
Centers must obtain written instructions from the parent/guardian or physician on how to perform the medical procedure	
Center must maintain records of medical procedures performed on children	
<i>Additional requirements: N/A</i>	

CARE OF MILDLY ILL CHILDREN (see also [Specialized Care – Mildly Ill Children](#)) ↑

State has requirements on the care of mildly ill children	Yes
Centers can admit a child who is mildly ill	✓
Centers can exclude a child who is mildly ill	✓
<i>Additional requirements: The licensee shall, with the assistance of the health care consultant, develop a comprehensive written plan for the management of infectious diseases. The plan shall include: Criteria regarding signs or symptoms of illness which will determine whether a child would be included or excluded from the center.</i>	

INCIDENT REPORTING ↑

Centers must report to the licensing agency all serious injuries that occur to children in the program	✓
Centers must keep a record of all serious injuries that occur to children in the program	✓
Centers must report to the licensing agency all deaths that occur to children in the program	✓

Key:

✓ = Yes

↑ = Click to go back to top

N/A = Not Applicable/Not Addressed

NARA = National Association for Regulatory Administration

NCCIC = National Child Care Information and Technical Assistance Center

NRC = National Resource Center for Health and Safety in Child Care and Early Education

Publication of NARA and NCCIC, 2006

2005 Child Care Licensing Study Massachusetts

Additional requirements: The licensee shall immediately report to the Office any injury to, or illness of, any child which occurs during the hours while such child is enrolled in care and which requires hospitalization or emergency medical treatment. An injury report for any incident which requires first aid or emergency care shall be maintained in the child's file.

ADDITIONAL HEALTH REQUIREMENTS	
↑	
Centers must have a health consultant	✓
Centers must have a first aid kit	✓
• Requirements specify items that must be in the first aid kit	✓
<i>Additional requirements:</i> N/A	

HAND WASHING	
↑	
State has requirements on hand washing for staff	Yes
State has requirements for centers that specify when staff must wash their hands	✓
• Center staff must wash their hands after toileting	✓
• Center staff must wash their hands after diapering a child	✓
• Center staff must wash their hands after toileting a child	✓
• Center staff must wash their hands before and/or after preparing, serving, or eating food	✓
• Center staff must wash their hands after attending to an ill child	
• Center staff must wash their hands after handling, feeding, or cleaning up after animals	✓
<i>Other times staff must wash their hands:</i> After coming into contact with body fluids and discharges After cleaning	
State has requirements on the location and/or amount of hand washing facilities for staff	
State has requirements on hand washing for children	Yes
State has requirements for centers that specify when children must wash their hands	✓
• Children must wash their hands after toileting	✓
• Children must wash their hands after diapering	✓
• Children must wash their hands before and/or after eating food	✓
• Children must wash their hands after handling animals	✓
<i>Other times children must wash their hands:</i> After coming into contact with body fluids and discharges After cleaning	
State has requirements on the location and/or amount of hand washing facilities for children	✓
<i>Additional requirements:</i> N/A	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
↑ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Massachusetts

DIAPERING ↑	
State has requirements on diapering	Yes
State requirements specify when a staff person must change a child's diaper	✓
Staff person changing diaper must wear gloves	
State has requirements on discarding soiled diapers	✓
Diaper changing table and area must be sanitized after each use	✓
A sink must be available exclusively for the diapering area	
Diapering sink must not be used for food preparation	
<i>Requirements on proximity of sink to diapering area: Running water shall be next to the diapering area for hand washing.</i>	
<i>Additional requirements: N/A</i>	

SMOKING POLICIES ↑	
State has requirements about smoking in centers	Yes
Smoking is not allowed in a child care center	
Smoking is not allowed on the grounds of a child care center	
Smoking is not allowed in the presence of children	
Smoking is not allowed in areas used for the care of children	✓
Smoking is not allowed in areas where food is prepared	
Smoking is not allowed in a vehicle while transporting children	
Smoking is allowed in a designated area	
<i>Additional requirements: The licensee shall not permit smoking in areas used by children during hours that children are in attendance.</i>	

HAZARDOUS MATERIALS ↑	
State has requirements about the accessibility of hazardous supplies/materials	Yes
Hazardous supplies/materials must be kept out of the reach of children	✓
<i>Additional requirements: N/A</i>	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
↑ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education

2005 Child Care Licensing Study Massachusetts

FIREARMS	
State has requirements about the presence of firearms in the facility	No
Firearms are not allowed in child care centers	
Firearms are allowed in child care centers, but must be in a locked container or closet	
Firearms are allowed in child care centers, but ammunition must be separate from the firearm	
Center must notify parents of the presence of firearms in the facility	
<i>Additional requirements: N/A</i>	

ANIMALS IN FACILITY	
State has requirements about animals in the facility	Yes
Animals are allowed in child care centers	✓
Certain animals are prohibited in child care centers	
State has requirements about the care and health of animals in child care centers	✓
Centers must notify parents of the presence of animals	
<i>Additional requirements: N/A</i>	

Key:	
✓ = Yes	NARA = National Association for Regulatory Administration
⬆ = Click to go back to top	NCCIC = National Child Care Information and Technical Assistance Center
N/A = Not Applicable/Not Addressed	NRC = National Resource Center for Health and Safety in Child Care and Early Education