Customizable Post-Seminar Report



NARA 2016 Annual Licensing Seminar   
 September 19-21, 2016

Portland, Oregon

**{your name here}**

**{your organization name here}**

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***What is the NARA Annual Licensing Seminar?***

The NARA Annual Licensing Seminar is the premier event in which regulators and providers of adult care, child care and child welfare come together to network, share best practices and glean strategies for improving their regulatory practices. The NARA Licensing Seminar provides attendees the opportunity to participate in lectures and discussions on a broad range of regulatory topics that are important to all licensing disciplines and all professional positions.

Seminar content is developed by and for these diverse members of the child care, child welfare and adult care regulatory community and focuses on numerous areas of inquiry: administration; human side of licensing; practical innovation; and legal and enforcement. The Seminar also features various networking opportunities and an Exhibitor program.

***Why NARA’s Seminar?***

NARA’s Annual Licensing Seminar is attended by more than 200-400 members of the human care licensing community from across North America. Conference attendees include state administrators, policy-makers, attorneys, program managers, field inspectors, researchers, advocates and providers. This diverse representation of regulatory stakeholders provides unique opportunities for information-sharing, education and reflection. With various professions represented, as well as the different regulatory models, attendees are able to gain a better understanding of the regulatory framework in general and learn from one another the best ways to serve and protect vulnerable children and adults.

The NARA Seminar(s) have proven, in my experience, to deliver the best value in professional development and regulatory collaboration. I have attended NARA’s Annual Licensing Seminar {years you’ve attended NARA} other times over the years and have found the quality and quantity of educational value to be excellent and well worth the investment.

***What Did I Learn?***

To answer that question, I will provide a brief set of details for each of the sessions that I attended over the three-day seminar. In addition, I would be happy to share the conference proceedings with my coworkers and colleagues so that they can also benefit from the excellent seminar material. If you’d like, I can provide an update of the valuable information during a meeting or set up a learning venue where we can collaborate as a team and participate in knowledge sharing.

As a prelude, the goals that I set before attending the NARA Annual Licensing Seminar comprised:

{list your seminar goals here}

My participation met all the preceding goals in addition to providing the opportunity to discuss hot topics in regulation, learn from fellow regulators from all over North America, meet with current and potential vendors and develop a better understanding of the role our organization plays in protecting vulnerable children and adults.

Opening Keynote Presentation

***Monday, September 19, 2016***

Session Date and Time:

Presentation Title:

Session Presenter Name:

Session Summary:

{summarize in your own words}

My Major Takeaways:

{describe concepts, techniques, tips that were learned or re-emphasized}

Action Items(s):

{describe actions that you intend to pursue with information learned}

Estimated Return on Investment:

{estimate cost savings and return on investment by implementing the actions described above, if appropriate}

Educational Session Presentations

***Monday, September 19 - Wednesday, September 21, 2016***

{repeat this block for each session that you attended}

Session Date and Time:

Session Title:

Session Presenter Name:

Session Summary:

{summarize in your own words}

My Major Takeaways:

{describe concepts, techniques, tips that were learned or re-emphasized}

Action Items(s):

{describe actions that you intend to pursue with information learned}

Estimated Return on Investment:

{estimate cost savings and return on investment by implementing the actions described above, if appropriate}

Tuesday Keynote Presentation

***Tuesday, September 20, 2016***

Session Date and Time:

Presentation Title:

Session Presenter Name:

Session Summary:

{summarize in your own words}

My Major Takeaways:

{describe concepts, techniques, tips that were learned or re-emphasized}

Action Items(s):

{describe actions that you intend to pursue with information learned}

Estimated Return on Investment:

{estimate cost savings and return on investment by implementing the actions described above, if appropriate}

Closing Keynote Presentation

***Wednesday, September 21, 2015***

Session Date and Time:

Presentation Title:

Session Presenter Name:

Session Summary:

{summarize in your own words}

My Major Takeaways:

{describe concepts, techniques, tips that were learned or re-emphasized}

Action Items(s):

{describe actions that you intend to pursue with information learned}

Estimated Return on Investment:

{estimate cost savings and return on investment by implementing the actions described above, if appropriate}

Networking Opportunities

{repeat this block as appropriate, for example, “Welcome Reception,” “Tuesday Luncheon,” etc.}

**Discussion Summary:**

{summarize in your own words}

**My Major Takeaways:**

{describe concepts, techniques, tips that were learned or re-emphasized}

**Action Items(s):**

{describe actions that you intend to pursue with information learned}

**Estimated Return on Investment:**

{estimate cost savings and return on investment by implementing the actions described above, if appropriate}

Report on Exhibitors and New Products

{repeat this block as appropriate}

Company Name:

Company Representative:

Contact Information:

Company Description:

{summarize in your own words}

How Company/Product/Service Can Help:

{describe concepts, techniques, tips that were discussed}

Action Items(s):

{describe actions that you intend to pursue with information learned}

Estimated Return on Investment:

{estimate cost savings and return on investment by implementing the actions described above, if appropriate}

NARA Post-Conference Course

**Wednesday September 21 - Thursday September 22, 2015**

Program Title:

Program Instructor(s):

Program Summary:

{summarize in your own words}

My Major Takeaways:

{describe concepts, techniques, tips that were learned or re-emphasized}

Action Items(s):

{describe actions that you intend to pursue within system or application scenarios in your area}

Estimated Return on Investment:

{estimate cost savings and return on investment by implementing the actions described above}